

Troon Primary

Breakfast Club Terms and Conditions

1. Time and Location

- 1.1 Breakfast Club will run daily, term time only, in the school hall. Any pupil (Nursery to Year 6) attending Troon Primary School may attend. There will be no club on inset days.
- 1.2 Full sessions, including the provision of a healthy breakfast will be 8.00-8.45am.
- 1.3 Children may be dropped off at any time during the hours specified above.

2. Charges and Booking

- 2.1 Breakfast Club will include a healthy breakfast and will be charged at a rate of £3 per child.
- 2.2 Breakfast club is a pre-bookable service only. Sessions must be booked and paid for up to a term in advance.
- 2.3 Payment must be made online using the secure Parent Pay payment platform.

3. Emergency Attendance

- 3.1 Emergency attendance at after school club will be possible on an occasional basis. Please contact the school office.

4. Staffing

- 4.1 Breakfast club will be run by a trained member of staff with a minimum ratio of 1 adult to 13 children.
- 4.2 Should a parent be employed by Breakfast Club, they will be entitled to one free child space at each session where they are employed.

5. Snack

- 5.1 Children attending Breakfast Club will be offered a healthy breakfast. This may consist of one of the following: toast (white or wholemeal bread) with butter, jam, marmalade or marmite, wraps, brioche rolls, waffles, yoghurt, fruit and a cold drink- either milk, squash or water.
- 5.2 Not all items on the snack menu will be available every day.
- 5.3 Children will be able to choose from the choices available plus a drink.

5.4 Children will only be able to bring a breakfast snack from home if they have a particular dietary requirement that will prevent them from eating the options available. This will be agreed in advance.

6.0 Activities

6.1 The following activities will be available at Breakfast Club:

- Book area
- Games and puzzles
- Homework help

6.2 There may be occasional theme and special activities

7.0 Behaviour and Code of Conduct

7.1 Breakfast club is being set up as part of the Extended Services Provision. Children will be expected to adhere to the school behavior policy and code of conduct as outlined in the Home/School Agreement signed when they joined the school.

7.2 All school policies will apply to Breakfast Club- these include the behavior policy, anti-bullying, health and safety and managing medical needs.

8.0 General

8.1 The Breakfast Club is being set up based upon information from parents requests and information collected from questionnaires.

8.2 Troon Primary School reserves the right to close the Breakfast Club with a one month notice period to parents, should the indicated uptake not be maintained.