

Troon C P School		Action
Minutes of a meeting of the FGB of Troon C P School held at the school on <u>27<sup>th</sup> June 2016 at 4.30pm.</u>		
<b>Present:</b>	Mrs J Lamb (Head) Mrs L Seymour (Vice Chair) Mrs R Collins Mr F Curnow Mr A Richards Miss L Seymour Mr I Williams	
<b>Clerk:</b>	Mrs C Williams	
1.	<b>Apologies:</b> <ul style="list-style-type: none"> <li>Apologies were received and accepted from Mr T Carter and Mrs A Jenkins</li> </ul> <b>Pecuniary Interests:</b> <ul style="list-style-type: none"> <li>There were no new Pls.</li> </ul>	
2.	<b>Minutes of previous meeting:</b> <ul style="list-style-type: none"> <li>The minutes of the FGB meeting held on 16<sup>th</sup> May 2016 were deemed an accurate record and were signed by the Vice Chair.</li> </ul> <b>Matters Arising:</b> <ul style="list-style-type: none"> <li>Mr Godolphin will no longer be invited to audit the school's health and safety. A new report is due in the new school year and school will choose another person to conduct this audit.</li> </ul>	
3.	<b>School Improvement Plan:</b> <ul style="list-style-type: none"> <li>This was distributed prior to the meeting.</li> <li>Fast Maths – continued progress being made</li> <li>Outdoor builder's yard – JC still needs to update EYFS section in SIP. Baseline Assessment will change next year – school to use their own to track progress throughout the school.</li> </ul> <p><i>Q: LA has been given much responsibility from September – is there enough support in place for her? A: Yes. She has a smaller class with an excellent TA in CT. Also RG has taken on some of the Literacy workload and PH will monitor the Accelerated Reader programme. As the Aspire programme is now in place, there is less pressure here as it just needs embedding. JL is very confident that LA will fulfill her role well.</i></p> <ul style="list-style-type: none"> <li>Ed Firth will be coming in for the week beginning 11<sup>th</sup> July to familiarize himself with all aspects of Troon School. He will be a great asset in the sports department. Governors agreed to use reserves to pay him as a supply teacher for one week.</li> </ul>	JC to update section. JL to send out to governors when complete.

	<ul style="list-style-type: none"> <li>Charlotte Kirby will cover maternity leave from September – the budget is tight but this will be money well spent to ensure smooth running of the school. Governors agreed to fund this induction from reserves.</li> <li>Learning conferences have not yet started due to work overload. They will commence in the autumn term 2016. Leaflets for parents have been completed for parents by RG.</li> </ul> <p><i>Q: What does A2power theme mean in 2(p7)? A: It is part of the Quality Framework for Teaching &amp; Learning that enables teachers to identify what needs coaching etc. A2 is giving valuable feedback.</i></p> <p><i>Q: Has attendance improved since letters were sent home to parents? A: Yes, school is in line or slightly better than national average, but now there is a need to concentrate on punctuality. If a child registers more than 5 lates then a letter is now sent home to parents. Doors close at 8.55 and registers are taken then. It is worth noting that pupils are rarely late when they have a school trip!</i></p>	
4.	<p><b>MAT Update:</b></p> <ul style="list-style-type: none"> <li>Mrs Sam Jones has been appointed as executive principal of the MAT from September 2.5 days a week.</li> <li>Mrs Amanda Young has been appointed as finance manager for MAT on a full time basis. She will work in each of the four MAT schools one day a week, the fifth day will be used for MAT work.</li> <li>5% of the school budget is used to pay for the executive head, the finance manager and premises manager.</li> <li>Mrs Bethan Anderson will become acting head at St Meriadoc Juniors.</li> <li>Glyn Pascoe (premises manager) works one day a month in each school.</li> <li>RC queried if she was still on the MAT Finance Committee as she has not been receiving emails from them.</li> </ul>	JL to make enquiries about RC and ensure Amanda Young emails info.
5.	<p><b>Aspire Update:</b></p> <ul style="list-style-type: none"> <li>KB visited the school on 15<sup>th</sup> June 2016.</li> <li>Her report was distributed prior to the meeting.</li> <li>Positive feedback was received regarding the governors as KB felt the governors knew about the school and about where to find information if needed. This is good practice for Ofsted.</li> <li>KB's next visit is 29<sup>th</sup> June.</li> </ul>	

6.	<p><b>Class Organisation:</b></p> <ul style="list-style-type: none"> <li>JL emphasised this was not yet set in stone, but she hopes each year group will have their own class i.e. there will be no mixed year groups in classes, except Early Years and Nursery. The proposal here is to put EYFS (13 children) with 13/26 nursery children in the mornings and EYFS (same 13) with the other 13/26 nursery children in the afternoons. Present nursery children will attend in the mornings and new nursery children will attend in the afternoons. Library space can be used as extra room if needed. All this will be discussed with KB on 29<sup>th</sup> before making a definite decision.</li> <li>S Johns will move to Year 1, with D Ashworth moving to Year 2.</li> </ul> <p><i>Q: Can CK deliver RWI? Q: JL will confirm with CK, but if not, training will be provided.</i></p>	
7.	<p><b>Governor Visits Feedback:</b></p> <ul style="list-style-type: none"> <li>RC reported back on Maths Workshop which was well attended and very informative. Possibility of running an evening session for working parents?</li> <li>RC also reported on CSIA Sports Awards Presentation. Good to see pupils from small schools receiving awards.</li> <li>LiS reported back on EYFS trip to Newquay Aquarium – children very well behaved. Good listening skills apparent. Well organised trip.</li> <li>LiS also reported on Nursery planting session. Following disappointing results first time round with peas, the children planted radishes as they are quicker growing.</li> <li>IW reported on PE discussion with SM. This included swimming, CSIA sports alliance, after school clubs and a run a mile a day project. See attached sheet.</li> <li>IW also reported on Learning Walk with Sarah Johns. Core values are evident throughout the school with children rewarded for using them. See attached sheet.</li> <li></li> </ul>	
8.	<p><b>Data:</b></p> <ul style="list-style-type: none"> <li>In 2015 after leaving EYFS 50% of pupils achieved a Good level of Development. In the recent Year 1 phonic screening 88% of pupils passed. (14 out of 16). This is a great result and shows how well interventions have worked.</li> <li>Y6 results are due 5<sup>th</sup> July. JL to email governors.</li> <li>Y6 writing assessments – 84% but we do not yet know National averages.</li> </ul>	<p><i>JL to email Y6 results to gov.</i></p>

9.	<b>Premises:</b> <ul style="list-style-type: none"> <li>Urgent repairs needed to picnic tables.</li> <li>Fitness trail also requiring repair.</li> <li>Basketball posts have been removed for safety reasons. Netball posts can be used instead.</li> <li>Hi 5 to start in September (JL)</li> <li>School signs are back up.</li> <li>Electric problems in nursery – short circuiting caused by board on wire in loft. Nursery had to be closed for one day.</li> </ul>	Tim Beakbane will repair
10.	<b>Safeguarding:</b> <ul style="list-style-type: none"> <li>S157 – requirements were met.</li> <li>No other safeguarding issues to report.</li> </ul>	
11.	<b>Health &amp; Safety:</b> <ul style="list-style-type: none"> <li>Electrics discussed in Item 10.</li> <li>Crossing patrol will finish at end of term (CC decision). Parents and staff very unhappy. JL encouraging parents to write a letter of complaint. Road traffic was monitored for one day – not a true picture. No traffic calming outside Troon School as there is at most other schools. School cannot afford to pay for crossing patrol.</li> <li>Governors to write a letter - TC</li> </ul>	TC to write a letter on behalf of governors.
12.	<b>A.O.B:</b> <ul style="list-style-type: none"> <li>Child in Y1 at risk of exclusion. Behaviour has escalated to the point where he is a danger to himself and to others. A referral has been made to the PRU for September. He has received a 2 day fixed term exclusion and is coming back on a part time basis with good provision and individualised curriculum. Planned to integrate gradually back into the classroom.</li> </ul> <p><i>Q: Does he hurt other children? A: He hasn't done so yet, but he throws things (usually adults are in the firing line).</i></p> <p>Children are very tolerant of his shouting and his behaviour. He has tried to escape over the playground wall. Parents have a right to appeal to a permanent exclusion.</p> <p><i>Q: Is it the school's responsibility if he escapes and gets hurt? A: If he left school would call the police. It would be no good chasing as he would run further. Following at a distance is the best thing to do. Neil Goddard advice – explain that we will need to call the police, he may back down.</i></p>	
	<b>Farewell:</b> <ul style="list-style-type: none"> <li>Adam Richards last governors meeting at Troon for a year at least. AR thanked the governors for all their support. The governors in return thanked AR and wished him Good Luck for the future.</li> </ul>	

	<ul style="list-style-type: none"> <li>AR will be leading the London trip next year which will include pupils from 3 MAT schools.</li> </ul>	
	The meeting closed at 6.15pm.	
	<p><b><u>The next meeting will be held on 3<sup>rd</sup> October 2016 at 4.30pm.</u></b></p> <p>New dates were agreed for the whole year.</p>	

Signed: .....

Date: .....