



	T 0001 1	Action
	Troon C P School	<u>Action</u>
	a meeting of the FGB of Troon C P School held at the school on	
Monday 3 rd	October 2016 at 4.30pm.	
Present:	Mrs. J Lamb (Head)	
	Mr. T Carter (Chair)	
	Mrs. L Seymour	
	Mr. I Williams	
	Mrs. R Collins	
	Mrs. A Jenkin	
	Mr. F Curnow	
	Miss. R Gray	
	Miss. L Seymour	
Clerk:	Mrs. C Williams	
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1.	Welcome:	
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	TC welcomed everyone to a new school year.	
	 Roisin Gray was introduced as the new staff governor. 	
	Election of Officers:	
	 Mr T Carter was re-elected as Chair for 2016 – 2017 	
	 Mrs L Seymour was re-elected as Vice Chair for 2016 - 	
	2017	
2.	Apologies:	
	All were present	
	Pecuniary Interests:	
	 Governors completed new forms. 	LaS to complete form
	'	at next meeting.
3.	Minutes of previous meeting:	
	 The minutes of the FGB meeting held on 27th June 	
	2016 were accepted as a true record and were signed	
	by the Chair.	
	Matters Arising:	
	Troon still maintain their crossing patrol after	
	appealing to the council. Thanks go to councilor	
	Robert Webber, for his support in this matter.	
	After a reshuffle of the Rainbow MAT board, RC is no	
	longer on the finance committee.	
	All subcommittee members are directors.	
	LiS is the stand alone Safeguarding Officer.	
1	Hood's Poports	
4.	Head's Report:	
	JL presented her report which had been distributed	
	prior to the meeting. Her report contained the	
	following headings:	
	School characteristics	
	Attendance	





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	Start of the term	
	End of KS2 results	
	End of KS1 teacher assessments	
	Year 1 phonic screening results	
	Foundation Stage results	
	Aspire Update	
	Rainbow MAT update	
	Premises	
	Staffing	
	Question: What is the difference between Learning	
	Conferences and Parents' Evenings? A: Learning Conferences	
	are child led. Three way discussions held between teacher,	
	parents and child. Targets, what's good and what could be	
	improved would be shared by all. This idea comes from Aspire	
	and Troon will be trialling it this Autumn.	
	Attendance was very good again for 2015 – 2016 with Year 3 daing particularly well. One shill being about	
	Year 3 doing particularly well. One child being absent	
	for genuine medical reasons makes a big impact on	
	percentages. With Raise Online the attendance figures	
	are only up to 31 st May, which are even better.	
	 School will be targeting a small group of Year 1 boys 	
	who have poor attendance records.	
	Q: Has anything been done to improve latecomers? A: Letters	
	were sent out last term with varying responses. Fran Pender,	
	EWO, has arranged to come in in November to stand at the	
	gate to speak to parents who turn up late. It is noted that	
	working parents are rarely late as they have to get up to go to	
	work.	
	Q: Are the latecomers generally FSM pupils? A: No.	
	 TC thanked JL for her comprehensive report. 	
5.	Governor Priorities, Visits and Events:	
	Literacy – RG and FC	
	 Attendance & Punctuality – JL and AJ 	
	PP & SG – JL and LaS	
	 EYFS & SEND LiS, SJ and RG 	
	 Maths & more-able learners – RC and LA/JL 	
	Sports Premium – IW and SM	
	 Learning Environment – IW and SJ 	
	General overview & Teaching & Learning – TC and JL	
	Q: Who are the Learning Ambassadors? What is their job?	
	-	
	A: Learning Ambassadors have replaced the School Council,	
	with a change of focus- just concentrating on learning . LAs are	
	pupils elected by their peers. They meet regularly with JL to	
	discuss ways of improving learning throughout the school.	
	Their first task is to carry out a reading survey in the	





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classroon	ns.	
Q: What i	is happening this year with the Aspire programme?	
A: Advise	r Visits have been reduced to one per term now,	
	ows staff to consolidate what they have learned from	
	e programme. It also allows time for new staff	
-		
	to become familiar with the programme. Also there	
1	egic planning day with other schools in the Mat once	
a term ald	ong with termly support for middle leaders. Each	
term ther	e are network meetings in Roche for key leads from	
all the Co	rnish schools. Trialling and introducing learning	
1	ces are the main focus for this term.	
conjerenc	ses are the manifocus for this term.	
Events:		
	arents' evenings – 12 th October 3.15 – 6.30 and	
1	3 th October 3.15 – 5.30. Governors were invited to	
a a	ttend	
	♣ 12 th – TC, LS	
	4 13 th − TC, IW, FC, RC	
1	larvest festival – 14th October at 9.15am	
1	Brokenshire visit – 22 nd November	
	ree decorating – 7 th December	
	hristmas Fair – 9 th December	
	arol Concert – 13 th December	
	antern Parade – 15 th December	
	antenn arade 15 Beschiber	
• T	C commented on how all the classrooms are looking	
1	uperb. Immersive learning is having a great impact.	
		PC to write report
	g. World War II room. RC to write a visit report on	RC to write report
	nvironments.	
• A	Il governors encouraged to write report for any visit	
to	o school in preparation for Ofsted with emphasis on	
1	mpact on children's learning.	
	raining courses are available for governors.	JL to investigate
	-	availability of courses
	to see what's available through Bex Couch.	•
• S	uggestion put forward to look to the future and	for governors.
C	ontemplate requesting a new classroom as new	
l h	ousing developments mean more pupils in area and	
1	roon School cannot take many more as it is now.	
	subcommittee was formed to include TC, JL and RC	TC to invite R Webber
1		along.
	o look into this matter further. Councillor Robert	aroup.
\ \ \ \	Vebber to be invited to join.	
6. Self-Eval u	uation:	
	elf-Evaluation Update was distributed prior to the	
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	neeting.	
	Il staff have an input into this document.	
• D	iscussed Reading Cafes – it was useful for Makaton	





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•	 to be modelled for parents in EYFS. Looking at ways to engage parents in reading at home with their children – a book club to be run by S Medlyn and P Hooper – male role model to encourage boys. Children who don't read at home are targeted in school and heard more. Staff need to know their pupils and know the level of support pupils are getting at home. DA to create a crib sheet for parents on using Twitter. This can go on the website and in a newsletter. Children's fitness has improved noticeably. Pupils are running three times a week at the moment – 5 minutes a day. Improved fitness was noticed at sports day. 	JL to ask DA to create a crib sheet for parents
5.30pm LS ar	 SIP was distributed prior to the meeting. Dough Disco is an exercise programme for the fingers and hands to aid with fine motor skills. RWI continues across KS1 until children reach expected standard. Progress is well above floor standards in reading, writing and maths, but reading is a focus in the SIP because progress across KS2 was not as good as the other subjects. Pupils joining Troon further up the school have impacted on reading results. Troon are now at the stage where all year groups have experienced RWI. RWI to be updated. RG attended a course last week and some resources and techniques need changing. We have 3 other members of staff being trained next week and RG will update all staff. Phonic screening results were above average. rrived. Paul Hooper is monitoring the Accelerated Reader programme now that Mr Richards has left. Rising Stars comprehension programme supports Accelerated Reading and fits with other work throughout school. Self-Evaluation links with SIP, which is shorter because school doing well. Addressing more-able pupils needs to be added to the SIP. 	





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8.	Policies:	
	 The following policies were ratified by the governors: 	
	Teaching & Learning	
	Online Safety	
	 T & L Policy combines all subjects to avoid repetition 	
	in individual subject policies.	
	Q: What is meant by a unit of work? A: In Literacy – eg.	
	Explanation text or poetry, in maths eg. Fractions or Shape.	
9.	Staffing Update:	
	Three new staff members:	
	Charlotte Kirby in Nursery/Reception class	
	Ed Firth in Year 5	
	Charlotte Pellow – apprentice in EYFS	
	LA – maternity leave in January 2017	
	RG to take over as acting assistant head	
	SJ will be acting Foundation Stage Manager	
	CK and EF will eventually be given more	
	responsibilities	
	Michelle Morrish has given notice to leave her	
	position as MDS and will finish at half term.	
	Chris Williams (Clerk) will be retiring at Christmas.	
10.	Safeguarding:	
10.		
	All staff received their Tier 2 training	
	New staff have received inductions One of the control of the state of the sta	
	La S has completed Early Help training	
	IW & LaS have completed Prevent training	
	Health & Safety:	
	Fire drill was carried out in assembly time	
	Found problem with external door – Camel will come	
	back to fix as its under warranty.	
	Fire audit completed – external review	CW to make
	Fire Warden is needed in school	enquiries at
	 Bikeability training – 14 pupils – only for children who 	Treloweth
5.47pm	haven't done it before.	Heloweth
3.47pm	RG left the meeting.	
11.	MAT Update:	
	 AGM held during the summer 	
	 Changes made to the Articles of Association 	
	 Executive head – Sam Jones 	
	Scheme of Delegation revised	
	Visions and values shared	
	Directors are responsible for every child in Rainbow	
	MAT not just those at Troon School	
	When Ofsted do visit, it is posssible all Rainbow MAT	
	schools will be visited at same time/in same week	
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A.O.B: • See confidential	
TC thanked everyone for their attendance. The meeting closed at 6.10pm.	
The next meeting will be held on 5 th December 2016 at 4.30pm.	

Signec	l:
Date:	