



Advert

Family Liaison Officer



Salary Range: Grade E (Range £7.98 – £9.11)

Required to start: September 2018

Hours: 8.30am – 3.30pm Monday – Friday (28.5 hours)

We are looking for a unique person to support all our families and children at Troon CP School. This role will be to work with families and children to reduce barriers to learning. These barriers include attendance, social and emotional difficulties and children dealing with difficult circumstances.

The role will be to support and help develop the schools policies, procedures and working practices relating to the support and management of pupils' attendance and wellbeing at the school. The successful applicant will work and be line managed by the Head teacher. This candidate will work closely with the Leadership Team to set and assess targets relating to improved attendance. The successful applicant will be confident at talking to parents on the school gate and be able to deal with a range of needs sensitively as well as signpost appropriate support and services. They will demonstrate a commitment to confidentiality.

This person will take a coordinating and pro-active role in the support of the learning, social, emotional and physical needs of families; to support the family through the provision of a high level of assistance in their learning, undertaking group work, individual work and ensuring the welfare and development of the families both in school and at their home. Experience in counselling children would be beneficial but a commitment to further training would be acceptable.

Troon is a community school and the successful candidate must be able to uphold the values and ethos of our school.

Please contact Julie Lamb on 01209 714289 should you require any further detail on the role.

If this is a role that interests you and you think you have the qualities to really make a difference, please contact our school secretary (Mrs Emma Mankee) for further details.

Visits to the school are warmly welcomed.

Closing date: Monday 4th June 2018

Interviews to take place on: Friday 8th June 2018

Troon CP School is committed to the promotion of equal opportunities and diversity. We are committed to safeguarding all children in our care and all candidates will be subject to enhanced DBS checks.