

Troon C P School		Action
Minutes of a meeting of the FGB of Troon C P School held at the school on Monday 30 th November 2015 at 4.30pm		
Present:	Mrs Linda Seymour (Vice Chair) Mr Adam Richards (Deputy Head) Mr Frank Curnow Mr Ian Williams Mrs Ria Collins	
Clerk:	Mrs C Williams	
1.	Apologies: <ul style="list-style-type: none"> Apologies were received from Mrs J Lamb, Mr T Carter, Miss L Seymour and Mrs A Jenkin. Pecuniary Interests: <ul style="list-style-type: none"> AR and FC completed new PI forms. 	
2.	Minutes of previous meeting: <ul style="list-style-type: none"> The minutes of the last FGB meeting were accepted as a true record and were signed by the Vice Chair. Matters Arising: <ul style="list-style-type: none"> There were no matters arising. 	
3.	Headteacher's Report: <ul style="list-style-type: none"> This report was distributed prior to the meeting. <p><i>Question: What are the new tests for assessment? Answer: AR explained the new expectations set by the DFE have moved up by two years, raised the bar for all primary aged children. Y2 will have a more formal test. New format for Maths too, no Mental Maths test. In one paper the focus will be on the use of strategies to solve problems, in the second paper there will be no choice in the method of working out, for example, pupils must use column method for multiplication and not the grid method.</i></p> <ul style="list-style-type: none"> Fast Maths is proving popular and effective. Improvement is evident in books as shown at the meeting. This strategy was introduced as part of the Aspire programme. <p><i>Q: So will Aspire change to fit Fast Maths? A: The Aspire package is all encompassing – each term has a particular set of goals for the key leads to achieve.</i></p> <p><i>Q: How is Classroom Monitor working? A: Teachers doing different things, trying to match NC targets to Aspire targets. Different wording etc. proving difficult.</i></p> <ul style="list-style-type: none"> Staff have agreed to use NC targets as they have clear levels whereas Aspire targets don't. IPads proving very useful as teachers can refer to them immediately to make assessments. 	

4.	<p>S.I.P:</p> <ul style="list-style-type: none"> This was distributed prior to the meeting. <p><i>Q: What is being done about Priority 6 – Development of EYFS? A: Baseline Assessment has been introduced and all new entrants in EYFS are assessed on entry. Progress is monitored continually. Speech and Language is a weakness in EYFS. If ARE progress is not made, the school will have proof from the Baseline Assessment to show progress has been made as many start well below ARE.</i></p> <ul style="list-style-type: none"> RC, LiS and IW have met with their Key Leaders. FC and AR to arrange meeting. <p><i>Q: What does ARE mean? A: Age Related Expectations.</i></p> <ul style="list-style-type: none"> Governors were shown an Aspire file which all teachers have. T-Grow is a coaching model, stands for Topic, Goals, Reality, Options, Will. Teachers pair up to work through problems and come up with a solution. This idea will reduce CPD costs. Opportunity for reflection. Levels no longer in use Pupils assessed as at ARE, above ARE or below ARE <p><i>Q: Where can we find AREs? A: KS2 and KS1 have interim assessment documents for 2016 . There will be more information once tests have been carried out next May then national AREs will be created/published</i></p> <ul style="list-style-type: none"> Pupils will be rated on Standardised Scores, i.e. scores relating to their age which will be a much fairer assessment. Richard Chalkley Report distributed RC in on Thursday 03/12/15 for mock inspection Governors invited in to talk to RC 2-3pm Possibles – FC, LiS, IW, RC 	FC and AR to meet.
5.	<p>Aspire Update:</p> <ul style="list-style-type: none"> Brilliant! Two very approachable experts have visited the school (KB and RC) Everything explained very clearly Day 2 and 3 focus on coaching, pupil conferencing, learning language Next visit by KB – 07/01/16 Aspire leaders have a very supportive, but critical way of making the school better School on the right track to be rated ‘Good’ by Ofsted Set of questions for governors to study 	CW to email questions again
6.	<p>Governor Visits:</p> <ul style="list-style-type: none"> <u>IW reported</u> back on the Learning Environment with 	

	<p>SJ and PE with SM.</p> <ul style="list-style-type: none"> Swimming success not communicated to parents. Is it on the website? Are certificates awarded? AR to follow this up PE questionnaire results show a large drop in pupils' enjoyment of PE from 82% in KS1 to 53% in KS2. <p><i>Q: What is being done to improve pupils' catching skills? A: Cricket assembly arranged for next term. Possibility of cricket club later in new year.</i></p> <ul style="list-style-type: none"> <u>LiS reported</u> back on her meeting with RG regarding SEND, EYFS with JC and Safeguarding with JL. Education Health Care Plans to replace Statements 20 children on SEN register (150 on roll) 9 of 20 have speech and language difficulties Parents not obliged to attend clinics for 3 year olds, so Sp & L problems not evident until starting school Variety of support in place for English, Maths, emotional, and hearing difficulties Advantage of small school – staff know all pupils ILPs (Individual Learning Plans) are discussed at parents' evenings. <p><i>Q: Do all parents attend these evenings? A: Majority do e.g. Y6 only one parent couldn't attend.</i></p> <ul style="list-style-type: none"> EYFS attainment measured through initially home visits, then Baseline Assessments, then ongoing through the Tapestry programme. <u>RC reported</u> back on Maths with LA Fast Maths motivational especially for boys Teachers struggle to find enough time to keep records up to date Another meeting in two weeks 	<p>AR to follow up certificates for swimming</p> <p>LS to send reports to CW.</p> <p>RC to send report to CW</p>
7.	<p>Finance:</p> <ul style="list-style-type: none"> Overspend in MDS explained by afterschool cover being paid out of this temporarily. Will be adjusted for next report. All spending in line, reserve will be reduce over the year Premises overspend – new toilets – JL questioned if money for toilets coming from reserve Governors are happy with new format for budget – much clearer, easy to read/understand 	
8.	<p>Budget:</p> <ul style="list-style-type: none"> Boiler failed inspection – was 25 years old! New boiler fitted during half term – already budgeted for (less than £5000) Bid in to replace flat roof 	

	<ul style="list-style-type: none"> Bid in to improve disabled access at front of school Issues with electrics failing – affecting various things – Rob Kellow to address problems 	
9.	Staffing: <ul style="list-style-type: none"> No issues 	
10.	Safeguarding: <ul style="list-style-type: none"> LiS to oversee Safeguarding in all four MAT schools. Includes SCR (Single Central Record), policies, staff training, Safeguarding board in staffroom Staff need to know where to go for help Section 157 checked and actions points to be followed up Fire alarms and carbon monoxide monitors checked by outside agencies LiS to check fire signage, DBS checks etc – records to be kept of all checks Being SG officer for all MAT schools will ensure consistency across the board 1st aid training, prevent training etc all to be recorded Fire drill each term 	
11.	Health & Safety: <ul style="list-style-type: none"> Discussed in item 10. 	
12.	A.O.B: <ol style="list-style-type: none"> School video on website – brilliant! Well done! Suggestion – governors; photos be displayed in school and on website Inspection timing – new information – due Spring 2017 – however could be any time! School data is good so may not flag Troon up. No room for complacency though. Gives school more time for Assessment and Aspire Governors’ Skills audit – completed by IW, AR, FC Hard copy or word document to other governors for completion Coffee morning/parent/homework talk not yet taken place. Date to be set next term 	<p>AR to action this</p> <p>CW to send skills audit to gobs</p> <p>Date to set for coffee morning</p>
	The meeting closed at 6pm.	
	<u>The next meeting will be held on 1st February 2016 at 4.30pm</u>	

Signed:

Date: